

**Govt. Arts and Commerce College Bhopal**

(College Code – 2808)

**ACTION PLAN 2020-21**

College Current Status	Actions to improve quality and governance	Expected Outcomes	Indicators	Monitoring Mechanisms	Timeline	Resources
Axis 1 : Mission and Goals	<ul style="list-style-type: none"> <li>Framing of mission and goals.</li> <li>Description of work with schedule.</li> <li>Implementation with the participation of teaching and non-teaching staff. Plan for quality improvement will be chalked out. Description of work will be shared by all stakeholders, college teaching/ non-teaching staff, students, parents, alumni and Govt. officials will be involved in formulation of the plan.</li> </ul> <p><b>March 2021 to May 2021</b></p>	<ul style="list-style-type: none"> <li>Improvement in quality of teaching and governance will be achieved.</li> <li>Plans for implementation will be clear and transparent. This will result in ease of implementation.</li> <li>Different tools like traditional knowledge, quality education will be provided for the improvement of quality.</li> </ul> <p><b>July 2021 to August 2021</b></p>	<ul style="list-style-type: none"> <li>Mission and goals will be published in the website of the college, on the notice board, magazine, newsletter and in the library etc so that most of the people can go through it.</li> <li>It will be transparent to the stakeholders.</li> </ul> <p><b>September 2021 to October 2021</b></p>	<ul style="list-style-type: none"> <li>Monitoring will be done through regular meetings.</li> <li>Feedback mechanism will be formulated for the improvement of the students.</li> </ul> <p><b>October 2021 to November 2021</b></p>	<p><b>9 months</b> (March 2021 to November 2021)</p>	<p>All the teaching non-teaching staff, alumni students and society representatives would be included to achieve our mission and goals.</p>
Axis 2 : Management	<p>Several committees would be formed to keep an eye on the fulfillment of the work</p> <p><b>March 2021 – May 2021</b></p>	<p>All the efforts would be made to achieve better functioning of management.</p> <p><b>June 2021 – August 2021</b></p>	<p>For the improvement of the work, all the teaching faculty, non-teaching staff, alumni and students would be included.</p> <p><b>September 2021 – November 2021</b></p>	<p>Several committees would be formed for monitoring assigned work.</p> <p><b>October 2021 – November 2021</b></p>	<p><b>9 months</b></p>	<p>All the teaching staff, non-teaching staff, students and alumni would be involved to achieve target.</p>

*Asha*  
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College Current Status	Actions to improve quality and governance	Expected Outcomes	Indicators	Monitoring Mechanisms	Timeline	Resources
Axis 3 : Autonomy	Some new courses will be started to increase the autonomy. The number of seats of the students would be increased for increasing the autonomy.  April 2021 – June 2021	College system will run independently and smoothly.  July 2021 – September 2021.	Involvement of all the teaching faculties would be increased and they will be assigned responsibilities for monitoring and feedback of the students.  September 2021 – October 2021	All the activities will be performed as per the scheduled plan. Timeline of the activities will be followed meticulously.  October 2021 – November 2021	9 months	All the stake holders including teaching faculty, non-teaching staff, students and society representatives will be involved in maintaining the scheduled plan.
Axis 4 : Accountability	Accounts section would maintain all the ledger, cash book and other records.  March 2021 – February 2022.	The transparency of work would be maintained by keeping all the records up to date.  March 2021 – February 2022	Responsibility and duties of all the involved officials (teaching and non-teaching staff) will be monitored from time to time. They will be informed of any discrepancy in their designated work.  March 2021 – February 2022	Internal committees as well as external audits would examine and evaluate all the records.  March 2021 – February 2022	12 months.	Professors, Govt. Auditors, A.G. Auditor and C.A. would be involved.

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College Current Status	Actions to improve quality and governance	Expected Outcomes	Indicators	Monitoring Mechanisms	Timeline	Resources
Axis 5 : Participation	<ul style="list-style-type: none"> <li>Participation of Alumni association, bonafide students will be ensured.</li> <li>Active participation of all categories of students would be ensured to make them feel engaged actively.</li> <li>For the generation of funds and new ideas, alumni associations will be involved.</li> <li>Experts from various related areas will be invited.</li> <li>Social participation such as Parent-Teacher's meet will be organized to access the quality and governance of teaching and research.</li> </ul> <p>February 2021 – May 2021</p>	<ul style="list-style-type: none"> <li>Quality of teaching and research is expected to improve.</li> <li>Implementation of the laid out plan will be ensured.</li> <li>With the involvement of various stake holders, the overall quality of the institution will improve.</li> </ul> <p>June 2021 – July 2021</p>	<ul style="list-style-type: none"> <li>Functioning of the college will be smooth and hassle free.</li> <li>With the involvement of the stake holders, cordial atmosphere will be realized.</li> <li>Finally, quality of the students will improve to a large extent.</li> </ul> <p>August 2021 – September 2021</p>	<ul style="list-style-type: none"> <li>Planned work will be monitored by feedback mechanism.</li> <li>Suggestions will be invited from various participation bodies.</li> <li>Meetings will be organized to have 1:1 interaction on the performance of the college.</li> </ul> <p>October 2021 – November 2021</p>	9 months	<p>All the teaching and non-teaching staff and students will participate in planning.</p> <p>Alumni and experts from different fields of the society will be involved to achieve the targets.</p>

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