The meeting of internal quality assurance cell.

Dated : 05/10/2016

The meeting of IQAC was organised and presided over by the principal in the principal chamber at 3:00 p.m. in which the following members were present-

1. Dr. Rajiv Choube- Senior Professor
2. Dr. Antima Tiwari- Coordinator
3. Dr. Rita Sachdev- Co Coordinator
4. Dr. Kalpana Mishra- Member
5. Dr. Kalpana Jha- Member
6. Dr. Kalawati Kori- Member
7. Dr. Bindu Mahavar- Member

The following points were discussed in the meeting-

1. It was directed by the IQAC that the college premises should be full of greenery and efforts should be made for keeping the premises green. Plantation should be organised from time to time by NSS and NCC students in which all students of the college should participate. Programs such as paintings, speech, slogan etc should be organised on the topic of cleanliness so that awareness regarding cleanliness can be spread. Oath of cleanliness should be sworn in by the students so that clean environment can be established. The message of conserving the trees, banning polythene bags and prohibiting tobacco should be conveyed via Facebook, instagram, meetings with neighbors , friends, relatives etc.

2- During youth festival in the college, as directed by IQAC, the students should participate in various competitions based on their talents in NCC and NSS activities to enhance their talent. By displaying their talents on stage, students morale gets boosted and they get self-confidence. Students should participate in youth festival and annual function in various cultural, academic and sports competitions with full zeal. They should be motivated for this. All the above mentioned activities would be helpful in the future, career and personality development of the students.

The meeting was conducted with vote of thanks.

The meeting of Internal Quality Assurance Cell

Dated 16/ 02/ 2017

As per the order of M.P.Govt.Higher Education Department and National Assessment and Accreditation Council Bangalore to maintain and sustain the quality in the College IQAC prepared the strategy and the meeting was organised for the following points and the following members were present in the meeting –

1. Dr. Rajiv Choube- Principal
2. Dr. Antima Tiwari
3. Dr. Kalpana Mishra
4. Dr. Kalpana Jha
5. Dr. Rita Sachdev
6. Dr. Kalawati Kori
7. Dr. Sangeeta Gour
8. Dr. Bindu Mahavar
9. Dr. Rashmi Kela Holani

The following points were discussed . As directed by the IQAC that under social awareness girls should be motivated for self defence. They should take full precautions while coming and back to College and should not negotiate with the strangers. There is co- education in the College so girls should be guided that how they have to arrive in the college and establish healthy environment. All the Professors were directed to listen to the problems of the girls and resolve their problems. So that the girls should feel free and fearless in their classes and in the college premises. Prohibition programmes should be organised by N.S.S. students so that no student should be the victim of the bad habits. Street shows, slogans and poster making programmes should be organised by the students for the favourable effects on them. For the equilibrium of the family and the college there is dress code system . So that there should not be any partiality among the students regarding the dresses. All the students should be treated equally. We should be vigilant to the students that they should not be involved in political parties. They should be told that they have come for their study and self development .So they should abide with social work and contribute in developing healthy atmosphere. The meeting was concluded with vote of thanks.

The meeting of Internal Quality Assurance Cell

Dated 22/ 08/ 2017.

The meeting of Internal Quality Assurance Cell was organised in which the following members were present-

1. Dr. Kalpana Mishra
2. Dr. Antima Tiwari
3. 3Dr. Kalpana Jha
4. Dr. Rita Sachdev
5. Dr. Kalawati Kori
6. Dr. Sangeeta Gour
7. Dr. Bindu Mahavar
8. Dr. Rashmi Kela Holani

The following points were discussed in the meeting.We feel the prior importance of personality development in the students now a days. Written and oral communication capacity development is mandatory in the students. Simultaneously leadership and ability of team work , ability of resolving the problems ,unity and organising and conducting the programmes are the necessary abilities. 1.Internal Quality Assurance Cell directed for the conduction of the zeero classes. The Professors should provide the tips of personality development. Basic information regarding the college should be provided in the zero classes. The information of several scholarships should be provided so that the students should arrange all the relevant documents of scholarships. The information of all the schemes should be provided so that the students should be benefited. The information of free stationery and books should be provided to the students of scheduled caste and scheduled tribe so that they collect it at time. Proper information of NCC, NSS and Sports should be provided to the students in zero classes so that they can participate according to their interests throughout the year in these activities. Under 'College chalo campaign ' the school students should be encouraged for achieving high quality education in the college in the month of June and July.The strategy should be prepared for the initiation of ' 'College chalo campaign ' during the summer vacation so that the information should be provided to the students of the schools in the month of July. Faculty members should go to the schools and address the students and provide them the information regarding the scholarships and schemes operated in the college. Rules and regulations of admission should be provided to school students. The information of courses and syllabus of the college should be provided to the school students so that they can choose the subject of their own interest. They should take the benefit of scholarships and schemes. By such efforts of ' College chalo campaign' there must be increase in the number of enrolment of the students.The students should be motivated to get the admission to the maximum. The orientation programme should be organised in the beginning of the session in which the students should be provided all the informations conducted in the college. For the redressal of the basic weaknesses of the newly admitted students and before starting to regular studies self confidence, time and stress management and employment should be provided through this orientation programme. To develop the language and the mathematical capabilities the students should be introduced to the general knowledge and they should be motivated with affirmative efforts. The meeting was concluded with vote of thanks.

Meeting of internal quality assurance cell date 25/01/2018. according to the order of higher education department, Government of Madhya Pradesh and national assessment and guidance issued by the teaching testing Bengaluru for preparing and implementing action plan of prosperity assessment cell for maintaining and enhancing quality in the college. Accordingly a meeting was called to discuss the following points for implementations in which the following members.

1. Dr. Rajeev choubey
2. Dr. Antima Tiwari
3. Dr. Kalpana Mishra
4. Dr. Kalpana Jha.
5. Dr. Reeta Sachdeva
6. Dr. Kalawati Kori
7. Dr. Sangeeta Gour
8. Dr. Bindu Mahavar

The following points were discussed in the meeting today, due to economic liberalization scenario in education has changed very fast. Today, with the consideration of different aspect of personality, the need for employment is also being felt, New areas are emerging fast today. Employment opportunity in areas like management, designing, advertising, music, tourist, etc. However, it has been directed by the evaluation cell that more and more students are being trained through the swami vivekanand career guidance cell.

Career and employment related lectures should be every month for students, for career and placement in which student can be prepared to provide employment opportunities. IQAC has directed that class time schedule should be made regarding sports activities, so that no student has to leave their classes, while participating in sports activities keeping in mind the time schedule of the college.

Capable player should get extra exercise in particular. Self protection training should also be important to the girls students, so that, they can protect themselves. Yoga should be practiced on the day of surya namaskar, and further more yoga training should be organised in the college.

Record of cultural, academic, and sports, activities of the year should we kept. The list of first and second rank student ine yuva utsav annual activities and NSS NCC should be prepared. On the basis of the previous year's result in the academic field a list of student ranked first, second and third should be prepared.

Which should be put on the notice board, so that if a student has any type of objection in his number in the proficiency list, then he can give his objection in the concerned teacher. Accordingly to the academic calendar issued by University the annual award ceremony should be organised in the college.

In this ceremony annual activities and sports day should be completed in two or three days. At the prize distribution ceremony students should be awarded with certificates and shield. So that the moral and confidence of the student will increase and it will prove to be helpful in their employment in future.

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The meeting of internal quality assurance cell
Dated 10/01/2020

The internal quality assurance cell organised the meeting on 10th January 2020 in which the following members where present:

1. Dr Rajiv Chaube
2. Dr Antima Tiwari
3. Dr Kalpana Jha
4. Dr Rita Sachdev
5. Dr Kalavati Kori
6. 6.Dr Sangeeta Gaur
7. Dr Bindu Mahavar

The following points were discussed in the meeting :

1.It was decided that information of jobs should be provided under Swami Vivekanand Career Guidance cell so that the students should be encouraged. Career based lectures should be organized so that students should participate to the fullest.

2. For encouragement of the students NSS activities should be initiated every year during youth festival in the college. Academic calendar published by Barkatullah University should be followed and the IQAC should monitor it. The talented students should be rewarded in the activities such as cultural, literally, NSS, NCC, Sports, and academic field during annual prize distribution, so that their talent should be enhanced.

It was also decided that all the Professors should comply with their responsibility with full sincerity and should submit their reports to IQAC Cell.

Meeting was concluded with vote of thanks.